

Trustee Vacancies at Emersons Green Village Hall

The Vacancies:

Emersons Green Village Hall is seeking to recruit three new Trustees to its Board. We are particularly interested in hearing from you if you have professional experience of accountancy, banking, marketing or facilities management or if you attend activities or events at Emersons Green Village Hall.

Our Trustee vacancies are voluntary roles with a minimum time commitment of approximately two hours per month. Our Trustees attend our bi-monthly Board Meetings, which last up to two hours and are usually held on Tuesday evenings, and our AGM. Our Trustees may also attend Trustee Staff Meetings and support our Operational Staff if they wish to give more of their time and expertise. All meetings mentioned above are held in-person at Emersons Green Village Hall. Any other meetings may be held in-person or via Teams.

The Role of Trustee:

Trustees shape the strategic direction of our charity and are also its company directors. The role is an opportunity to make a difference in the voluntary sector and provides good experience of senior management. We are also happy to provide references for our Trustees upon request.

About Emersons Green Village Hall:

Emersons Green Village Hall is a charity which runs the community centre with the same name. Our aim is to be at the heart of the community. We run our own events and activities and hire out our rooms.

How To Apply:

Please send your CV with contact details of two referees to our Company Secretary, Michelle Sparano, at secretary@egvh.org.uk. While we do use LinkedIn, we will not accept your LinkedIn profile in lieu of your CV.

The first step is for our Company Secretary to show you around Emersons Green Village Hall and answer any questions about our operations and the building. If you wish to proceed with your application after your visit and discussion, the Chair of Trustees will take up your references. If these are satisfactory, the Chair will interview you. The Board will then discuss any candidates proposed by the Chair at our next Trustee Meeting and you will be notified of the outcome by the Chair.

Our Company Secretary will then arrange for successful candidates to complete the necessary paperwork, including a basic DBS Check, before starting their roles as Trustees. Please note that the Chair meets with all new Trustees at the commencement of their role, to ensure that they receive an appropriate induction.